

DRAFT

State Library Professional Development Grants

Link to Application: <https://goo.gl/forms/KhYG17GtX0ZnRNs2>

FAQ

What are State Library Professional Development Grants?

Several Oregon Library Association (OLA) units have established scholarship programs to support professional development among their membership. The State Library would like to leverage that infrastructure by providing matching funds of up to \$1,000 to OLA units with existing scholarship programs.

This program will be funded for federal fiscal year 2017 as a pilot and will be used to assess the viability of this method of supporting professional development in Oregon. If successful, the program may continue if LSTA funds continue to be available.

Who is eligible?

Any OLA Unit that has an established scholarship program for professional development activities.

How much money is available?

The State Library will match the OLA Unit's existing annual funds for their professional development scholarship program up to \$1,000. The State Library will fund successful applications up to a total of \$10,000.

What kind of professional development activities can be supported with this grant money?

- Professional conference or workshop registration fees, travel, lodging.
- Fees for webinars and online courses on professional development topics.
- If an OLA Unit's scholarship program supports other types of professional development activities, State Library staff will consider funding those activities on a case-by-case basis.

What kind of professional development activities can NOT be supported with this grant money?

- Money from this grant may not be used to fund tuition and other costs associated with completing Library or Information Science degree program.
- Attending professional meetings where the only purpose is to conduct the business of the professional organization.
- Any activities that do not fall into the [Six Purposes of the Library Services and Technology Act 2010](#) and [Goals of the State Library's LSTA Five-Year plan \(2018 - 2022\)](#)

Are there any activities or expenses that cannot be funded with the grant money?

Federal requirements prohibit reimbursement for meal expenses. Registration fees that include meals can be reimbursed.

When will we know if we have been awarded a grant?

The State Library will notify grant recipients by December 31, 2017.

Is there a deadline for spending the grant money?

OLA units are required to expend all grant money by June 30, 2018.

What kind of reporting is required for this grant?

A report describing how the money was used and whether the outcome for the grant was met must be returned to the State Library by August 31, 2018. A template for this report will be provided to grant recipients upon notification of award.